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9 January 1957

MEMORANDUM FOR: DTR

SUBJECT : Notes on DD/S Senior Staff Meeting,
9 January

1. The DCI has decided to invite a series of speakers from various offices to come to his Deputies' Meeting one morning each week to give short briefings on matters of current general interest in their respective areas. These briefings will not exceed 15 minutes, with about 10 minutes for presentation and 5 for discussion. Subjects should be of a significance appropriate to this level of consideration, must be carefully prepared, and should normally be presented by the Office Head concerned. A specialist may come along to answer questions, if necessary.

The DD/S had canvassed his offices for suggestions on 8 January, and this morning he had a consolidated list of proposed subjects about five pages long. We submitted several (a copy of the memo is in your reading file marked "Copies of correspondence prepared by OTR). Colonel White will select the topics he wants discussed and will notify all offices well in advance of the date for presentation. He also stated that he wants the DD/S presentations "dry run" at his own staff meeting. His general exhortation was,

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3. DCI, with DDCI and Comptroller, will brief Congressman Cannon on Friday, 11 January. This will be a general briefing on the world situation and requires no contributions from the Offices.



5. Question was raised at DCI meeting about people who resign to run for political office -- what about reinstatement if they are defeated? Colonel White mentioned as a case in point. No decision was made but Colonel White indicated that reinstatement would generally be frowned upon.

6. DD/S read a letter from the White House, stating the President's policy on hiring and construction costs during FYs 1957 and 1958. In essence, it said don't hire to fill vacancies unless you have to; and keep construction costs to the economic minimum.

7. The DCI repeated his wish that all senior supervisors get around among their people and see what's going on. He intends to do so himself, and asked that the word be passed to all supervisors to do likewise.

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8. DD/S discussed the issuance of a general information news letter to be called the Support Bulletin. It will inform the field on matters of general interest to all personnel, primarily administrative matters, plus some Headquarters distribution. He presented a proposed first issue to the DCI this morning and it was approved. He plans a monthly issue, which will not be coordinated outside DD/S.

25X1 [] will be in charge. Contributions are solicited. [] 25X

wants to know how many copies each Office wants [] 25X

25X1 [] (No report made yet, we will try to have one by 14 January.)

9. DD/S Staff Luncheon will be on Wednesday, 30 January. A reminder notice will come.

25X1 10. [] reported on the status of regulations which are awaiting coordination in DD/S. Six weeks is normally allowed for action, but some have been outstanding for 60 to 79 weeks. OTR is not delinquent on any; Comptroller, Personnel, and Security are worst offenders. Colonel White decreed that all be cleaned up by 1 February.

11. On Harry Reynolds' suggestion, DD/S agreed to recommend to DCI that the monthly Senior Staff Meeting include a current briefing on the world situation and where CIA stands on current problem areas. DD/S said it might be useful to have an occasional OCI briefing at his own senior meetings. He will explore.

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12. The above items will be mentioned at our own OTR
Staff Meeting on Friday, 11 January.

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